

ORCHARD PARK COOPERATIVE NURSERY SCHOOL  
LUNCH BUNCH POLICIES  
AND GUIDELINES

**WHEN:** Monday and Wednesday, from 10:30 a.m. to 2:00 p.m. There will be two sessions of lunch bunch on these days. You may sign your child up for one session per day. Session one will run from 10:30 until 12:30(12:45 for children enrolled in our PM programs) and Session two will run from 12:00 until 2:00(11:45 for children in our AM programs). Three, Four, and Four Plus Classes may use this service on any day it is offered

**WHO:** All current students of OP CO-OP are eligible to participate in Lunch Bunch.

**RESERVATION POLICY:**

Please use the sign up sheets to reserve a space for your child for the day(s) you wish for them to attend this program. Please be sure to sign up on the correct day's sheet. Space is limited to 11 children per session (24 children per day), so please be specific about the time you plan to utilize. A waiting list will be available for each day. Please call Cindy Wiencek at 662-5583 or 662-9348 (ext 317) to make reservations, check on space available or to cancel a reservation.

**CANCELLATION POLICY:**

If it is necessary to cancel a reservation, please do so as soon as possible by erasing your name off the reservation sheet or by calling Cindy Wiencek at 662-5583 up to 9:30 a.m. the day of the reservation, or after 10:00am call the church at 662-9348 and ask for the lunch bunch room(ext. 317). Please be sure to make your cancellation as soon as you are aware of it so that your reserved spot may be used by another child. If you do not call to cancel your reservation, you will be charged the fee for that day.

**LUNCH:** Each child should bring a lunch in a box or bag. We recommend that lunches be kept simple, healthy and easy for the child to handle and eat by him/herself. Please remember to include a drink as there will be no food or beverages provided by the program. Please pack only as much food and beverage as your child is likely to consume.

**COORDINATORS:**

There will be two to three qualified coordinators/adults in charge of the program in the Lunch Bunch room, with a maximum of 11 children per session (22 children total for each day). The children will meet in Room 30 - 34, on the second floor of the education wing of the Orchard Park Presbyterian Church, across from the Four Plus room. Our coordinators are:

Cindy Wiencek 662-5583      Maura Cocco 823-5623

Please take a moment to talk with your child before he/she attends Lunch Bunch and explain that they will have different teachers from their Nursery School class. This will help to start the program in a positive way.

**AM CLASS CHILDREN:**

Children who are enrolled in the morning classes of Nursery School will be escorted up to Lunch Bunch by their regular teacher or a participating parent The parents of these children will be required to pay for Lunch Bunch when they pick up their child in the PM. For children in the AM classes, the time between 11:45 and noon will be free of charge. The charge for 11:45 through 2:00 p.m. is \$9.00.

**PM CLASS CHILDREN:**

Children who are enrolled in the afternoon classes of the Nursery School will be escorted to their classes from Lunch Bunch by a Lunch Bunch coordinator at the appropriate time. Afternoon children will not be charged for the 15 minute interval from 12:30 to 12:45. The charge from 10:30 a.m. to 12:45 p.m. is \$9.00. The parents of the PM class children will be required to pay for Lunch Bunch at the time they drop the child off in the AM.

**FEE:** There is a charge of \$9.00 for each of the 2 hour sessions (\$4.50 per hour). Your child may attend only one session per day. If children are picked up later than 2:00 p.m., parents will be charged for the additional time in half hour increments. **All payments must be in cash or by check made out to the OP Co-op. The correct change would be greatly appreciated. Payment in advance is also welcome.**

**ACTIVITIES:** After gathering and taking attendance, the children will be engaged in a variety of activities including making an art project, unstructured play, story time and of course, lunchtime. The children wash their hands, eat lunch and clean up the eating area.

**ENJOY:** We hope you will take advantage of Lunch Bunch and enjoy some extra "free time" to yourself. If you have any questions regarding this exciting program, please feel free to contact any one of the coordinators.